Evaluation of the

Global Gender and Climate Alliance (GGCA)

Inception Report

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The identification of project activities that have had the most tangible results and benefits from the beneficiaries' perspective (for e.g., women at all levels of decision making; women on country negotiation teams; etc.).

Efficiency:	OECD/DAC: A measure of how economically resources/inputs (funds, expertise, time, etc.) are converted to results.
	UNDP: Efficiency measures how economically resources or inputs (such as funds, expertise and time) are converted to results. An initiative is efficient when it uses resources appropriately and economically to produce the desired outputs. Efficiency is important in ensuring that resources have been used appropriately and in highlighting more effective uses of resources.

Impact:

Individual interviews with selected GGCA members will be done by skype.
Site/ field visits to one country in Asia and one country in Africa – TBD in consultation with GGCA Project Board and determined by a range of criteria (see below)
Analysis and report writing

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In order to triangulate and verify findings, the evaluation team will consult a wide range of stakeholders to get different perspectives. Interviews will be conducted in English with key stakeholders. Interviews by Skype or telephone may be supplemented by email correspondence and questionnaires to enhance the outreach of the evaluation. Stakeholders to be consulted will include the GGCA Project Board members (UNDP, WEDO, IUCN); the GGCA Secretariat; the GGCA Steering Committee; a sample of GGCA members (both UN agencies and CSOs); government representatives involved in working with the GGCA on ccGAPs; members of UNFCCC negotiating bodies; participants in the WDF programme; and other individuals (TBD). Interviews will vary in length between one and two hours. Structured questions and format will help guide the interviews, but the interviewers recognize the need to be free-flowing to some extent to solicit more information and opinion from the key interviewees.

The key questio

As the stakeholders are too numerous to interview all in person by Skype, short questionnaires will be sent out by email and tailored to specific categories of stakeholders, e.g.:

Participants in TOT trainings
Participants in ccGAP trainings
WDF participants

financial reports, and other relevant documentation. These documents will be reviewed for the purposes of evaluating the extent to which the GGCA umbrella programme has carried out the activities and commitments found in the log frames and the proposals for funding and delivered the specific outputs. In addition, the Evaluation Team will use their judgement to make a determination of whether the reported results can be attributed to the GGCA umbrella programme.

In addition, selected key UNFCCC documents will be reviewed for the purpose of determining the extent of gender specific language in the policies that can be linked to the GGCA advocacy, for example, at the COPs and other meetings.

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The evaluation team will work in close consultation with the GGCA Project Board. The duties of the Team Leader and the Evaluation Specialist have been changed from the original TORs in agreement with UNDP, the contracting agency, given the delay in the start of the evaluation. These changes are reflected below.

The Evaluation Team Leader will be responsible for the overall coordination of the evaluation team and for the overall quality and timely submission of the evaluation report to implementing partners. Specifically, the Evaluation Team Leader will perform the following tasks:

Agree with the Evaluation Specialist on the division of tasks and responsibilities within the evaluation team;
Provide input and guidance to the Evaluation Specialist on the design of the evaluation

Distribute questionnaires to stakeholders and encourage stakeholders to fill in questionnaires
Prepare an

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The key questions that will guide the evaluation include the following:

What factors have contributed to achieving or undermining programme objectives?
What were challenges in achieving the objectives?
How could they be addressed in the future?
How did collaboration and synergies between partners and different project activities

Effectiveness of the GGCA umbrella programme as compared to individual organizations carrying out their own work;

Effectiveness of the Women Delegates Fund support and formulation of training;

Provision of recommendations in relation to the general structure of the umbrella programme;

Determination of efficiency and value for money (cost-effectivensss) – have GGCA umbrella programme and implementing partner resources (financial and staff) been utilised efficiently or are there significant inefficiencies?

What is the value added of the GGCA to the global work on gender and climate change?

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Fund; UNDP is the fund manager for the global umbrella programme. The first phase of funding covered the years 2008 – 2010. The second phase of funding supported the implementation of activities from 2010-2012. Funding entered its third phase in April 2012 and will continue through June 2014. Based on the timeliness of the issue of gender and climate change and the great demand for activities by governments and other stakeholders, implementing partners envision expanding ongoing activities and extending the current project implementation period beyond 2014. Evaluation outcomes are expected to influence future programming.

The umbrella programme is one of the main programming vehicles for the Global Gender and Climate Alliance (GGCA), which was formed in November 2007 by IUCN, UNDP, UNEP, and WEDO with the objective to ensure that climate change policies, decision-making, and initiatives at the global, regional and national levels are gender responsive. As of November 2012, the Alliance comprises 69 UN agencies, non-governmental organizations and inter-governmental organizations. Its core strategy includes a focus on advocacy and capacity development at all levels. GGCA member organizations and activities are coordinated through the GGCA Secretariat (facilitation of which is a

identification of gaps and entry points for future action and recommendations for a fourth phase of activities spanning from 2014-2015. Further, the findings are expected to support distilling lessons for learning and knowledge sharing with a wide audience of gender and climate change practitioners.

Timeframe:

- Comparison of the differences in the log-frames of phase 2 and 3 of the umbrella programme, and formulation of recommendations in view of a fourth phase with a focus on the effectiveness and monitoring component;

- Effectiveness of the national-level work implemented under the umbrella programme, especially from the point of view of integrating a gender approach in national-level decision-making, its implementation and long-term sustainability, and identification of the most effective modalities in this respect;

- Effectiveness of the Women Delegates Fund support and formulation of training;

- Provision of recommendations in relation to the general structure of the umbrella programme.

Evaluation ethics
The evaluation will be conducted in accordance with the principles outlined in the UNEG 'Ethical Guidelines for Evaluation'.

Duties and Responsibilities

Evaluation team composition and competency requirements
The evaluation team will consist of two members: 1 Evaluation Team Leader, and 1 Evaluation Specialist.

Evaluation Team Leader
The Evaluation Team Leader (1 position) will be responsible for the overall coordination of the evaluation team and for the overall quality and timely submission of the evaluation report to implementing partners. Specifically, the evaluation team leader will perform the following tasks:
- Lead and manage the evaluation missions;

- Design the detailed evaluation scope and methodology (including the methods for data collection and analysis);

- Suggest and find agreement with the Evaluation Specialist on the division of tasks and responsibilities within the evaluation team;

- Conduct an analysis of the outcome, outputs and partnership strategy (as per scope of the evaluation described above);

per scope of the evaluation described above);

- Present evaluation findings;

- Draft related parts of the evaluation report; and

- Finalize the final evaluation report.

Evaluation Specialist
The Evaluation Specialist will support the Evaluation Team Leader during the evaluation process. Specifically, the Evaluation Specialist will perform the following tasks:
- Review relevant documents;

- Participate in the design of the evaluation methodology;

- Liaise with UNDP staff and partner organizations to organize missions;

- Liaise with implementing partners to organize meetings with relevant stakeholders;

- Conduct analysis of the outcomes, outputs and partnership strategy;

- Draft related parts of the evaluation report; and

- Support Evaluation Team Leader in finalizing documents through importing suggestions received on the draft evaluation report with a view to overall quality and timely submission of the deliverable.

data collection methods and tools, indicators/success standards, and methods for data analysis. The inception report will be shared with all implementing partners for comments and approval.

Draft evaluation report
- The draft evaluation report will be reviewed by implementing partners to ensure that the evaluation meets the required quality criteria (as specified in UNDP's Programme and Operations Policy and Procedures), and purpose and objectives are fulfilled. After approval, the consultants will prepare the final evaluation report.

Evaluation debriefing
- Meeting with the implementing partners IUCN, UNDP/UNEP, and WEDO key stakeholders where main findings will be presented. Partners and stakeholders who participated/contributed to the evaluation will have an