

Welcome to this Procurement by IUCN. You are hereby invited to submit a Proposal. Please read the information and instructions carefully because non-compliance with the instructions may result in disqualification of your Proposal from this Procurement.

- 1.1. A detailed description of the services and/or goods to be provided can be found in Attachment 1.
- 2.1. During the course of this procurement, i.e., from the publication of this RfP to the award of a contract, you may not discuss this procurement with any IUCN employee or representative

3.2. Please email the IUCN contact to express your interest in submitting a proposal by the deadline stated above. This will help IUCN to keep you updated regarding the procurement.

4.1. Your Proposal must consist of the following four separate documents:

x Signed Declaration of Undertaking (see Attachment 2)

x Pre-

2	Methodology and Workplan	Detailing of methodology and workplan in the proposal submitted	35%
3	Experience on nature based solutions in small island developing states preferably with experience in the Pacific countries	CVs and write-up in the proposal related to experience	10%
4	Experience with GEF	CVs and write-up in the proposal	15%
5	Experience in environmental and social safeguards and Gender equality and empowerment	CVs and write-up in the proposal	15%
7	Experience of working with governments in the Pacific countries	CVs and write-up in the proposal	25%
			100%

4.5. *Financial Proposal*

4.5.1. The financial proposal must be a fixed and firm price for the provision of the goods/services stated in the RfP in their entirety.

4.5.2. *Prices include all costs*

Submitted rates and prices are deemed to include all costs, insurances, taxes (except VAT, see below), fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Terms of Reference or Specification of Requirements. IUCN will not accept charges beyond those clearly stated in the Financial Proposal. This includes applicable withholding taxes and similar. It is your responsibility to determine whether such taxes apply to your organisation and to include them in your financial offer.

Following the project approval cycle of the GEF, this draft concept note must now be fully developed into the following required documents:

- x IUCN-GEF Project Document (ProDoc) including all annexes (budget, work plan, M&E plan, procurement plan, co-financing letters, Environment and Social Screening report, Environment and Social Impact assessment report and Environmental and Social Management Plan or other safeguard plans or tools as identified by the Screening)
- x GEF CEO Endorsement Request (CEO-Doc)

The ProDoc shall clearly identify the approach and content of the “Micronesia: Tourism Support for Biodiversity Conservation” project, and to ensure that the project’s incremental reasoning, cost-effectiveness, risk and mitigation issues are addressed through a widespread and thorough consultation process with stakeholders and project partners. As a condition for achieving CEO Endorsement, the ProDoc need to be clearly aligned with the Blue Green Islands Integrated Program and identify clear strategies and operational processes that will contribute to the global impact that the Blue Green Islands aims to achieve.

The Consultant will support IUCN, its partners especially FSM to undertake and lead the development of the project design and the full Project Document of the “Micronesia: Tourism Support for Biodiversity Conservation” project.

The Consultants/Firm awarded this contract will be responsible for preparing the GEF CEO Endorsement request and the Project Document (using the IUCN prodoc template) including all annexes for the above-mentioned project under the the guidance of IUCN, and in coordination with the Government of FSM. This will consist of the following:

1)

- x Document review: including approved BGI IP PFD and the specific FSM child project concept note, associated documents, e.g. STAP and GEF Secretariat and GEF Council review comments, IUCN GEF Policy and guidance documents, GEF-8 Programming Directions, etc.
- x Analysis of the environmental and socio-economic context of Yap and Kosrae focussing on project relevant conditions; for the social context describing main social groups, livelihood activities and sources of income of local communities, identification of ethnic affiliation of the groups including language and origin and migration (where applicable), customary institutions and social organization, religion, spiritual traditions and important tangible and non-tangible cultural

- governance; analysis of management of natural resources, human dependency on those resources and of natural resources management policies;
- x Assess potential of building on SEEA initiatives (System of Environmental-Economic Accounting) with ecosystem valuations of FSMs PAs and integrating natural capital accounting to value PAs, state and national policies of natural shared resources governance, biodiversity and ecosystem analysis of Yap and Kosrae states.
- x Analysis of national and state frameworks for tourism, PA management and natural resources management (policies, legal, regulatory, institutional, public participation and human resources aspects) sectoral development policies and strategies,).
- x Analysis of gaps and opportunities in the tourism sector specifically for eco-tourism and cultural tourism; identification of required changes of policies, plans, investment needs and governance and proposition of alternative solutions.
- x Analysis of current and future projected climate change impacts and adaptation measures to mitigate climate risks during project design.
- x Identification and analysis of stakeholders relevant for the project including analysing what are the interests of these stakeholders related to the project, how might stakeholders' be affected (positively/negatively) by the project, which stakeholders are the most vulnerable and subject to potential adverse impacts; decision about stakeholder involvement for designing the project (see IUCN [ESMS Guidance Note Stakeholder Engagement](#))
- x Preparation of a gender analysis focussing in particular on issues related to the tourism sector, to PA management and governance and to natural resource management in general; identification of opportunities, risks, participatory processes and barriers; refer to the [IUCN Gender Analysis Guide](#) for guidance.
- x Analysis of transversal aspects of tourism development (uses and associated ecosystems), and research and development (Livelihood, environment, climate change, research and development) and women access to natural resources and PA for economic activities.
- x Analysis of the economic and financial aspects of tourism and PA management (economic and financial instruments of tourism and PA management, investments in the tourism sector and its contribution to economic development, financing transnational water resources management).
- x Identification of potential project partners, including the executing agency, existing projects on the ground and in the pipeline, and synergies.
- x Confirmation of co-financing opportunities.
- x Draft project results framework with disaggregated gender indicators, the theory of change, risks and assumptions and the baseline for the GEF Core indicators of the project (ref. IUCN Gender equality and women's empowerment policy).
- x Conduct inception workshop for the project preparation phase and other relevant consultations workshops (validation).

2)

- x Deep analysis of capacities constraints and proposition of alternatives plans and solutions.
- x .
- x Detailed evaluation of the baseline scenario, related activities and projects, including co-financing
- x Detailed gap analysis to justify the GEF incremental cost reasoning

- Expertise in Nature-based Solutions including a good understanding of the IUCN Global NbS Standard
- Expertise in Protected Area management/governance with regional experience in the establishment of PAs, PA management plans, governance and institutional

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- viii. Environment and Social Plan (ESMP) or other safeguard tools as required by ESMS Screening
- ix. Stakeholder Engagement Plan

of input required for the unit costs of flights and estimate of the number of flights, and an estimate of the number of days of in country with unit daily subsistence costs.

