



# Request for Proposals (RfP)



2	Understanding of the ToR, rationale, and Proposed concepts and methods	Critical review of the project objectives and the Terms of Reference (TOR) Detailed methodological steps	40%
3	Proposed workplan	Workplan: the level of effort (in person-day) per team member must be specified. Schedule: Gantt chart to be provided for each key step	20%
TOTAL			100%

#### 4.5. *Financial Proposal*

4.5.1. The financial proposal must be a fixed and firm price for the provision of the goods/services stated in the RfP in their entirety.

4.5.2. *Prices include all costs*

Submitted rates and prices are deemed to include all costs, insurances, taxes (except VAT, see below), fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Terms of Reference or Specification of



## **5. EVALUATION OF PROPOSALS**

### **5.1. *Completeness***

IUCN will firstly check your proposal for completeness. Incomplete proposals will not be considered further.

### **5.2. *Pre-Qualification Criteria***

Only proposals that meet all of the pre-qualification criteria will be evaluated.

### **5.3. *Technical Evaluation***

#### **5.3.1. *Scoring Method***

Your proposal will be assigned a score from 0 to 10 for each of the technical evaluation  
c 10

#### **5.3.2. *Minimum Quality Thresholds***



stated in this RfP



