



# Request for Proposals (RfP) Report containing Analysis of National Legislation and Institutional Framework Pertaining to Protected Area Management

DATE	ACTIVITY
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	<b>Description</b>	<b>Information to provide</b>	<b>Relative weight</b>
1	<p>Relevant qualifications and experience analysing protected area management D Q Biodiversity conservation, natural resources management, environmental sciences, environmental law, socio-ecology and related fields.</p> <p>Minimum 4 years (at least 2 years) of experience in the field of protected area management, biodiversity conservation, natural resources management, environmental sciences, environmental law, socio-ecology and related fields.</p>		

#### 4.5.4. *Currency of proposed rates and prices*

All rates and prices submitted by Proposers shall be in US dollars [USD].

- 4.6. Additional information not requested by IUCN should not be included in your Proposal and will not be considered in the evaluation.
- 4.7. Your Proposal must remain valid and capable of acceptance by IUCN for a period of 90 calendar days following the submission deadline.
- 4.8. *Withdrawals and Changes*

You may freely withdraw or change your Proposal at any time prior to the submission deadline by written notice to the IUCN Contact. However, in order to reduce the risk of fraud, no changes or withdrawals will be accepted after the submission deadline.

### **5. EVALUATION OF PROPOSALS**

#### 5.1. *Completeness*

IUCN will firstly check your Proposal for completeness. Incomplete Proposals will not be considered further.

#### 5.2. *Pre-Qualification Criteria*

Only Proposals that meet all of the pre-qualification criteria will be evaluated.

#### 5.3. *Technical Evaluation*

##### 5.3.1. *Scoring Method*

Your Proposal

Subject to the requirements in Sections 4 and 7, IUCN will award the contract to the bidder whose Proposal achieves the highest total score.

**6. EXPLANATION OF PROCUREMENT PROCEDURE**

- 6.1. IUCN is using the Open Procedure. The contract is awarded to the bidder whose Proposal achieves the highest total score. The opportunity is open to all interested parties to take part, subject to the conditions set out in Section 7.1.2.6.
- 6.2. You are welcome to ask questions. Please email your questions to [procurement@iucn.org](mailto:procurement@iucn.org). All Proposals received after the deadline will not be considered. All Proposals received on the deadline will be evaluated as a team. The award will be made to the bidder whose Proposal achieves the highest total score.

- 7.5. Each bidder shall submit only one Proposal, either individually or as a partner in a joint venture. In case of joint venture, one company shall not be allowed to participate in two different joint ventures in the same procurement nor shall a company be allowed to submit a Proposal both on its behalf and as part of a joint venture for the same procurement. A bidder who submits or participates in more than one Proposal (other than as a subcontractor or in cases of alternatives that have been permitted or requested) shall cause all the Proposals with the bidder's participation to be disqualified.
- 7.6. By taking part in this procurement, you accept the conditions set out in this RfP, including the following:
- x It is unacceptable to give or offer any gift or consideration to an employee or other representative of IUCN as a reward or inducement in relation to the awarding of a contract. Such action will give IUCN the right to exclude you from this and any future procurements, and to terminate any contract that may have been signed with you.
  - x Any attempt to obtain information from an employee or other representative of IUCN concerning another bidder will result in disqualification.
  - x Any price fixing or collusion with other bidders in relation to this procurement shall give IUCN the right to exclude you and any other involved bidder(s) from this and any future procurements and may constitute a criminal offence.

## **8. CONFIDENTIALITY AND DATA PROTECTION**

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Created in 1948, IUCN is now the world's largest and most diverse environmental network, harnessing the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore ecosystems and improve people's well-being.

[www.iucn.org](http://www.iucn.org)