



Request for Proposals (RfP) Design, development and testing of a self- assessment tool for protected areas performance, aligned to IUCN Standards

Global Protected and Conserved Areas Team
RfP Reference: IUCN-2404-

PO4404

Welcome to this Procurement by IUCN. You are hereby invited to submit a Proposal. Please read the information and instructions carefully because compliance with the instructions may result in disqualification of your Proposal from this Procurement.

1. REQUIREMENTS
 - 1.1. A detailed description of the services and/or goods to be provided can be found in Attachment 1.
2. CONTACT DETAILS
 - 2.1. During the course of this procurement, i.e. from the publication of this RfP to the award of a contract, you may not discuss this procurement with any IUCN employee or representative other than the following contact. You must address all correspondence and questions to the contact, including your Proposal.

IUCN Contact: Ulrika Åberg,

Registered on the relevant professional or trade register of the country in which you are established (or resident, if self-employed)

In full compliance with your obligations relating to payment of social security contributions and of all applicable taxes

Not been convicted of failing to comply with environmental regulatory requirements or other legal requirements relating to sustainability and environmental protection

Not bankrupt or being wound up

Never been guilty of an offence concerning your professional conduct

Not involved in fraud, corruption, a criminal organisation, money laundering, terrorism, or any other illegal activity.

- 7.3. You must complete and sign the Declaration of Undertaking (see Attachment 2).
- 7.4. If you are participating in this procurement as a member of a joint venture, or are using sub-contractors, submit a separate Declaration of Undertaking for each member of the joint venture and sub-contractor, and be clear in your Proposal which parts of the goods/services are provided by each partner or sub-contractor.
- 7.5. Each bidder shall submit only one Proposal, either individually or as a partner in a joint venture. In case of joint venture, one company shall not be allowed to participate in two different joint ventures in the same procurement nor shall a company be allowed to submit a Proposal both on its behalf and as part of a joint venture for the same procurement. A bidder who submits or participates in more than one Proposal (other than as a subcontractor or in cases of alternatives that have been permitted or requested) shall cause all the Proposal

9. COMPLAINTS PROCEDURE