



Request for Proposals(RfP)

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4.1. Your Proposal must consist of the following four separate documents:

- Signed Declaration of Undertaking (see Attachment 2)
- Pre-Qualification Information (see Section 4.3 below)
- Technical Proposal (see Section 4.4 below)
- Financial Proposal (see Section 4.5 below)

Proposals must be prepared in English.

- Not been convicted of failing to comply with environmental regulatory requirements or other legal requirements relating to sustainability and environmental protection
- Not bankrupt or being wound up
- Never been guilty of an offence concerning your professional conduct
- Not involved in fraud, corruption, a criminal organisation, money laundering, terrorism, or any other illegal activity.

7.3. You must complete and sign the Declaration of Undertaking (see Attachment.2)

7.4. If you are participating in this procurement as a member of ~~jo~~int venture, or are using sub contractors, submit a separate Declaration of Undertaking for each member of the ~~jo~~int venture and sub-

The c Attachment 3, the terms of which are not negotiable. They may, however, be amended by IUCN to reflect particular requirements from the donor funding this particular procurement.

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and nongovernmental organisations with the knowledge and tools that enable human progress, economic development and nature conservation to take place together.

Headquartered in Switzerland, IUCN Secretariat comprises around 1,000 staff with offices in more than 50 countries.

harnessing the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore ecosystems and improve well-being.

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Attachment 1 *Specification of Requirements / Terms of Reference*



Terms of Reference for UCN Consultancy

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This consultancy has the following objective(s):

1. Undertake regional landscape assessments of approaches to IP&LC governance including the application of Indigenous Knowledge (IK) in nature based projects. The assessment is to be undertaken at project, local, sub-national and national levels. A separate landscape assessment is also to be undertaken at the international level.
2. Consolidate the findings from phase 1 and develop a white paper to inform how biodiversity credit markets could incorporate legitimate and effective IP&LC governance. Organize a convening to discuss the outcomes from the above work and next steps to best support IP&LC participation in biodiversity markets.
3. Organize a convening to discuss the outcomes from the above work and next steps to best support IP&LC participation in biodiversity credit markets.

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The consultant will provide the following deliverables and carry out the following activities:

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1.1. Attend a kickoff meeting	Project inception Report and workplan	<ul style="list-style-type: none"> Participate in a Project kick off meeting to confirm project approach, timeline and ways of working 	7 days
<p>1.2. Desk top literature review with summary outcomes.</p> <p>Documented stakeholder engagement process including list of stakeholders to be interviewed and key questions</p>	Literature review	<ul style="list-style-type: none"> Undertake a review of any existing literature of IP&LC approaches to governance nature-based projects for the region in question. The landscape assessments should consider governance structures at project, local, subnational and national levels. (Note where the consultant has elected to undertake the review at the international level this is looking at international governance structures for IP&LC in nature-based initiatives) Use the literature review to inform design of a stakeholder engagement process for the region in question including identifying stakeholders to engage and the key questions for stakeholder discussions (noting the outcomes of the literature review). For the international review this should include engagement with existing and emerging initiatives such as the Biodiversity Credit Alliance and the UK France International Advisory Panel on Biodiversity Credits. The below questions should be part of this design, however, can be edited in consultation with CI (noting these are focused at the project level and should be modified to accommodate similar questions at local, sub-national, national and international levels): What are your traditional governance structures and processes? Have you incorporated those practices into nature-based projects? If not, what approaches would be best for your community? How is IK operationalized? 	1 month

		<ul style="list-style-type: none"> • What are the processes in your area for passing over IK, how are you including elders and youth in these projects and developing your next generation of leaders for these projects? • What processes do you undertake to ensure your approach to governance remains legitimate and effective? • From your experience and learnings, what have been the governance stumbling blocks for your participation in nature-based projects? • Are you aware of more effective approaches to IP&LC governance in other sectors? If so what are they and why are they more effective? • What obstacles or barriers have you experienced in regards to participating in nature-based projects and what solutions have you derived or would recommend? • Are there any other recommendations you would make to best support IP&LC participation in nature-based projects? Are there any learning needs that would support this? • Design stakeholder engagement process 	
1.3 Summary report of stakeholder engagement discussions	Draft report development	<ul style="list-style-type: none"> • Undertake stakeholder engagement consistent with the engagement process 	2 months

<p>1.4 Regional landscape assessment report (in English)</p> <p>Power point slides summarizing report.</p> <p>Completed no later than July 31, 2024</p>	<p>Landscape assessment report</p>	<ul style="list-style-type: none"> • Compile report of landscape assessment • Report should consolidate findings from the literature review and stakeholder engagement and also include: <ul style="list-style-type: none"> ○ examples of good practice IP&LC governance in nature based projects ○ lessons learned for improvement (where things haven't gone well) ○ recommendations on what legitimate and effective IP&LC governance could look like for biodiversity credit markets ○ recommendations as to support for IP&LC to enable enhanced participation and legitimate and effective IP&LC governance in biodiversity credit markets 	
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		<ul style="list-style-type: none"> ○ Recommendations as to how IP&LCs could best be supported to enable effective IP&LC governance and participation in biodiversity credit markets • Circulate draft report to phase 1 consultants and CI for review 	
2.1.4 Revise report*	Revised report	<ul style="list-style-type: none"> • Phase 2 lead consultant revises report based on feedback provided from 2.2.1 • Circulate revised report to phase 1 consultants and CI for review 	1,5 months
2.1.5 Report finalized*	Final report	<ul style="list-style-type: none"> • Phase 2 lead consultant finalizes report including feedback from 2.2.2 print layout in readiness for release (to be co-ordinated with CI) 	15 days
2.1.6 Convening design and holding		<ul style="list-style-type: none"> • Phase 2 lead consultant in conjunction with CI designs approach to convening invitees, and facilitation process • Hold convening to discuss the outcomes from the above work and next steps to best support IP&LC participation in biodiversity markets. This will include design approach, facilitation, and production of a summary report of outcomes. (Whether this convening is virtual or in person is to be determined e.g. an option may be hold this at COP16) 	5 days

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The Timetable below summarises the chronological order of deliverables and indicates milestones at which IUCN will pay the Consultant.

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17 July 2024	10%
17 October 2024	30%
17 November 2024	30%
17 December 2024	30%

