

Request for Proposals (RfP)

**Consultancy to Support Inclusive Water Governance for the Newly
Established BUPUSA Commission River Basin Organisation**

IUCN ESARO,

3.2. Please email the IUCN contact to confirm whether or not you are intending to submit a proposal by the deadline stated below.

4. Completing And Submitting A Proposal

4.1. Your Proposal must consist of the following three documents:

- Signed Declaration of Undertaking (see Attachment 2)
- Technical Proposal (see Section 4.4 below)
- Financial Proposal (see Section 4.5 below)

Proposals must be prepared in English.

4.2. Your Proposal must be submitted by email to the IUCN Contact (see Section 2). The subject heading of the email shall be **RfP Reference: IUCN-06-2024-RBO WATER GOVERNANCE**

4.3. The bidder name is the name of the company/organisation on whose behalf you are submitting the proposal, or your own surname if you are bidding as a self-employed consultant. Your proposal must be submitted in PDF format. You may submit multiple emails suitably annotated, e.g. Email 1 of 3, if the attached files are too large to suit a single email transmission. You may not submit your Proposal by uploading it to a file-sharing tool.

4.4. Eligibility

Not Applicable

4.5. Technical Proposal

The technical proposal must address each of the criteria stated below explicitly and separately, quoting the relevant criteria reference number (left-hand column). Proposals in any other format will significantly increase the time it takes to

Where CVs are requested, these must be of the individuals who will actually carry out the work specified. The individuals you put forward may only be substituted
IUCN will evaluate technical proposals with regard to each of the following criteria and their relative importance:

	<u>Description</u>	<u>Information to provide</u>	<u>Relative weight</u>
1	Understanding of the Task/Scope of Work		35%
	Clarity and completeness of proposal	Entire proposal	10
	Approach	Proposed work approach and plan	10
	Proposed concepts and method	A detailed description of approach, resources and workplan set a maximum length	15
2	Expert specialisation & work experience		30%
	Relevant Qualification & Work Experience (Including Team Leader)	CVs & relevant qualifications. Applicants should describe relevant experience and	20

		expertise of the proposed team/individual against the thematic fields as well as experience in Mozambique	
	Language Skills	Proof of proficiency in Portuguese	10

Expertise in similar assignments

35%

3

- 4.7. Additional information not requested by IUCN should not be included in your Proposal and will not be taken into account in the evaluation.
- 4.8. Your proposal must remain valid and capable of acceptance by IUCN for a period of 90 calendar days following the submission deadline.

4.9. *Withdrawals and Changes*

You may freely withdraw or change your proposal at any time prior to the submission deadline by written notice to the IUCN Contact. However, in order to reduce the risk of fraud, no changes or withdrawals will be accepted after the submission deadline.

5. Evaluation of proposals

5.1.es

Subject to the requirements in Sections 4 and 7, IUCN will award the contract to the bidder whose proposal achieves the highest total score.

6. Explanation of procurement procedure

- 6.1. IUCN is using the Invitation Procedure for this procurement. This means that only invited bidders may submit a proposal. IUCN typically invites from four to six bidders to submit a proposal.
- 6.2. You are welcome to ask questions or seek clarification regarding this procurement. Please email the IUCN Contact (see Section 2), taking note of the deadline for submission of questions in Section 3.1.
- 6.3. All proposals must be received by the submission deadline in Section 3.1 above. Late proposals will not be considered. All proposals received by the submission deadline will be evaluated by a team of two or more evaluators in accordance with the evaluation criteria stated in this RfP. No other criteria will be used to evaluate proposals. The contract will be awarded to the bidder whose proposal received the highest Total Score. IUCN does, however, reserve the right to cancel the procurement and not award a contract at all.
- 6.4. IUCN will contact the bidder with the highest-scoring proposal to finalise the contract. We will contact unsuccessful bidders after the contract has been awarded and provide detailed feedback. The timetable in Section 3.1 gives an estimate of when we expect to have completed the contract award, but this date may change depending on how long the evaluation of proposals takes.

7. Conditions for participation in this procurement

- 7.1. To participate in this procurement, you are required to submit a proposal, which fully complies with the instructions in this RfP and the Attachments.
 - 7.1.1. It is your responsibility to ensure that you have submitted a complete and fully compliant proposal.
 - 7.1.2. Any incomplete or incorrectly completed proposal submission may be deemed

FP7

- 7.4. If you are participating in this procurement as a member of a joint venture, or are using sub-contractors, submit a separate Declaration of Undertaking for each member of the joint venture and sub-contractor, and be clear in your proposal which parts of the goods/services are provided by each partner or sub-contractor.
- 7.5. Each bidder shall submit only one proposal, either individually or as a partner in a joint venture. In case of joint venture, one company shall not be allowed to participate in two different joint ventures in the same procurement nor shall a company be allowed to submit a proposal both on its behalf and as part of a joint ventes the14()JTJETQ11440

10. Contract

They may, however, be amended by IUCN to reflect particular requirements from the donor funding this particular procurement.

11. About IUCN

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and non-

Title: CONSULTANCY TO SUPPORT INCLUSIVE WATER GOVERNANCE FOR THE NEWLY ESTABLISHED BUPUSA COMMISSION RIVER BASIN ORGANISATION

Objective of the Consultancy

This consultancy has the following objective(s):

The primary objective of this consultancy is to promote effective water governance in the BuPuS. The consultancy seeks to enhance the participation of water users in water management decisions. To achieve this, the consultancy will identify and

dialogue platform to support t

Specific Objectives

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore -being.

www.iucn.org
<https://twitter.com/IUCN/>

About the Project

Located in southeastern Africa, the Buzi-Save-Pungwe basin is undergoing dynamic changes that are reshaping its landscape and introducing new dimensions in water management. As population growth, urbanization, and climate change transform the basin, new stakeholders, including urban centers, industries, and conservation organizations, are emerging. These changes highlight the need for innovative approaches to transboundary water management that can accommodate the diverse interests of stakeholders while ensuring the sustainability

Deliverables and Activities

The consultant will provide the following deliverables and carry out the following activities:

Deliverable/Activity	Description	Deadline
1. Deliverable 1	Baseline report delivered	15 August 2024
1.a Activity 1A	Visual representation (map) of stakeholders (locations, dynamics/relationships) in the basin	15 August 2024
1.b Activity 1B	Profile key stakeholders (listing interests/activities & roles)	10 August 2024
1.c Activity 1C		

Skills and Experience

Attachment 2: Declaration for Self-Employed Individuals (a) and Declaration for Companies/Organisations (b)

A) DECLARATION in relation to RfP Reference: IUCN-06-2024-RBO WATER GOVERNANCE

I, the undersigned, hereby confirm that I am self-employed and able to provide the service independent of any organisation or other legal entity.

Full name (as in passport/national identification):

Home or Office (please delete as appropriate) Address (incl. country):

I hereby authorise IUCN to store and use the information included in the attached Proposal for the purpose of evaluating Proposals and selecting the Proposal IUCN deems the most favourable, including Personal Data as defined by (GDPR). I acknowledge that IUCN is required to retain my Proposal in its entirety for 10 years after the end of the resulting contract and make this available to internal and external auditors and donors

