Request for Proposals (RfP)

Expert in conducting a training program and support in the implementation of the Communication, Education, and Public Awareness (CEPA) plan for the Effective Management of Wadi El Rayan and Lake Quarun Protected Areas Project

IUCN ROWA, Effective Management of Wadi El Rayan and Lake Quarun Protected Areas, Biodiversity and Protected Areas, World Heritage Programme
RfP Reference: IUCN-24-09-P03296-002

Welcome to this Procurement by IUCN. You are hereby invited to submit a Proposal. Please read the information and instructions carefully because non-compliance with the instructions may result in disqualification of your Proposal from this Procurement.

1. REQUIREMENTS

1.1. A detailed description of the services and/or goods to be provided can be found in Attachment 1.

2. CONTACT DETAILS

2.1. During the course of this procurement, i.e. from the publication of this RfP to the award of a contract, you may not discuss this procurement with any IUCN employee or representative other than the following contact. You must address all correspondence and questions to the contact, including your proposal.

IUCN Contact: Procurement, Regional Office for West Asia. procurement.rowa@iucn.org

3. PROCUREMENT TIMETABLE

3.1. This timetable is indicative and may be changed by IUCN at any time. If IUCN decides that changes to any of the deadlines are necessary, we will contact you.

4. COMPLETING AND SUBMITTING A PROPOSAL

4.1. Your Proposal must consist of the following three documents:

- Signed Declaration of Undertaking (see Attachment 2)
- Technical Proposal

Financial Proposal. This includes applicable withholding taxes and similar. It is your responsibility to determine whether such taxes apply to your organisation and to include them in your financial offer.

4.5.3. *Applicable Goods and Services Taxes*

Proposal rates and prices shall be inclusive of Value Added Tax.

4.5.4. *Currency of proposed rates and prices*

All rates and prices submitted by Proposers shall be in United States Dollars (USD)

Breakdown of rates and prices

Please provide a comprehensive and detailed budget according to the following format:

	Description	Quantity	Unit Price	Total Price
1				
2				
	TOTAL			

Effective Management of Wadi El Rayan and Lake Quarun Protected Areas project,

About the Project

The International Union for Conservation of Nature - Regional Office for West Asia (IUCN

Effective Management of Wadi El-Rayan and Lake