



The Mediterranean Urban Pact on Plastic Pollution

Welcome to this Procurement by IUCN. You are hereby invited to submit a Proposal. Please read the information and instructions carefully because non-compliance with the instructions may result in disgualification of your Proposal from this Procurement.

- 1.1. A detailed description of the services and/or goods to be provided can be found in Attachment 1.
- 2.1. Please send your proposal and any correspondence or questions to the IUON contact

: Dario Pollicino, Nature Conservation and Food Systems Assistant, dario.pollicino@iucn.org

- 4.4.1. The Financial Proposal must be a fixed and firm price for the provision of the goods/services stated in the RfP in their entirety.
- 4.4.2.

Submitted rates and prices are deemed to include all costs, insurances, taxes, fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Terms of

4.4.

- In full compliance with your obligations relating to payment of social security contributions and of all applicable taxes
- Not been convicted of failing to comply with environmental regulatory requirements or other legal requirements relating to sustainability and environmental protection
- Not

confidential and are not considered in breach of the above restrictions on communication (Section 2.1).

They may, however, be amended by IUCN to reflect particular requirements from the donor funding this particular procurement.

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and non-governmental organisations with the knowledge and tools that enable human progress, economic development and nature conservation to take place together.

Headquartered in Switzerland, IUON Secretariat comprises around 1,000 staff with offices in more than 50 countries.

the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, rest well-being.

www.iucn.org https://twitter.com/IUON/ Attachment 1

Deliverables

The consultant is expected to deliver the following:

1)

• A comprehensive review of literature on issues related to plastic pollution that are affecting Mediterranean cities and best practices to address them.

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• A draft Framework for Action identifying key categories (e.g., production, consumption, waste management) and outlining initial recommended actions for each category.

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- 2)
- •

in waste reduction. Selected cities should also represent a broad range of geographical and socioeconomic contexts within the Mediterranean.

- 4)
- The consultant will conduct interviews with policymakers and local government officials from 10 Mediterranean cities to gather feedback on the draft Framework for Action and learn more about their specific best practices in plastic management.
- Additionally, meetings with NGOs working on plastic pollution in the Mediterranean will be organized to incorporate civil society insights and explore collaborative opportunities.

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5)

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• Based on the findings from the literature review, best practice analysis, and stakeholder consultations, the consultant will develop a draft Framework for Action. This will outline recommended actions for each identified category and present solutions that Mediterranean cities can adopt.

Duration of the Assignment

A period of approximately 3 months should be envisaged for this consultation.

Deliverables and Activities

The consultant will provide the following deliverables and carry out the following activities:

1	: A comprehensive review of existing studies, best practices, and scientific projects, identifying key categories such as plastics production, consumption, waste management, governance, and sustainable finance.	1 month after signature of contract
2	A report summarizing the feedback collected from interviews with political leaders from the selected Mediterranean cities and NGOs.	2 months after signature of contract
3	The finalized version of the Mediterranean Plastic Pact, including the refined Framework for Action, incorporating stakeholder feedback, and presenting clear recommendations for action.	3 months after signature of contract

The Timetable below summarises the chronological order of deliverables and indicates milestones at which IUCN will pay the Consultant.

Contract signed	30%
First report (deliverable 1 and 2)	30%
Final report submitted	40%

Skills and Experience

IUCN is seeking a consultant or team of consultants with a strong background and expertise in plastic pollution, urban environmental management, and policy development. Given the scope of the work, it is envisaged that individual consultants can team up with other experts to ensure that the team has:

- Knowledge of the Mediterranean context and of the topic.
- Proven experience in environmental policy and plastic pollution.
- Proven research and analytical skills, particularly in conducting scientific literature review.
- Stakeholder engagement and communication skills.
- Experience in producing high-quality, structured reports.
- Excellent command of English.
- French and other languages present in the Mediterranean will be valued.

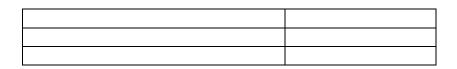
Consultants are expected to work closely with IUON Med.

Maximum budget available

The maximum budget available for this assignment is 20.000 euros (all taxes included)

The consultant will work under the supervision of Mercedes Muñoz Cañas, Nature Conservation and Food System Programme Manager at IUCN Centre for Mediterranean Cooperation (IUCN-Med) and Dario Pollicino, Nature Conservation and Food System Programme Assistant at IUCN-Med. All final decisions regarding the successful delivery and quality of all deliverables will be made by IUCN-Med. The outline of all deliverables should be agreed with IUCN-Med team ahead of time. Consultants should include and allocate in their planning sufficient time for discussion before starting each deliverable and for review and sign-off feedback of the different deliverables. The consultant shall schedule time in the workplan for reviewing drafts and implementing feedback based on discussions with IUCN-Med.

Attachment 3 Contract Template



CONSULTANCY AGREEMENT

, an international association established under the laws of Switzerland, with its World Headquarters located at Rue Mauverney 28, 1196 Gland, Switzerland operating in Spain through its with its offices at C/

the mission of IUCN is to influence, encourage and assist societies throughout the world to conserve the integrity and diversity of nature and to ensure that any use of natural resources is equitable and ecologically sustainable;

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1.1 The Consultant will [short description of the services] and perform the tasks and deliver the deliverables

7.1 The Consultant undertakes to IUCN that he/she will duly pay the tax and national insurance contributions (such as but not limited to contributions to the social security system) which are due from him/her whether in Switzerland or elsewhere in relation to the payments to be made to him/her by IUCN pursuant to this Agreement.

7.2 The Consultant warrants that his/her performance of the Services under the terms of this Agreement will not infringe on the rights of any third party or cause him/her to be in breach of any obligation towards a third party.

7.3 The Consultant shall maintain at its sole expense liability and any other relevant insurance covering the performance of this Agreement. IUON may require the Consultant to provide a certificate of insurance evidencing such coverage.

7.4 The Consultant represents and warrants that no part of the Remuneration shall be provided to, or used to support, individuals and organizations associated with terrorism as identified on any sanction list published by the European Union, the United States Government, the United Nations Security Council or other relevant agency or body.

8.1 The Consultant will not disclose or use, at any time during or subsequent to this Agreement, any confidential information of IUON or any other non-public information relating to the business, financial,

of this Agreement or as required by law. In particular, but without prejudice to the generality of the foregoing, the Consultant shall keep confidential all Intellectual Property and know-how disclosed to him/her by IUCN, which becomes known to him/her during the period of this Agreement or which he/she develops or helps to develop in providing the Services to IUCN.

8.2 The Consultant may communicate confidential information only to those of its employees who are directly and necessarily involved in the performance of this Agreement or who are bound to the Consultant by obligations no less stringent as the ones mentioned in this Agreement.

8.3 The Consultant shall:

8.3.1 not disclose to third parties (including news and social media) without express prior written consent of IUON the contents of this Agreement and the results of work performed as part of the provision of the Services;

8.3.2 disclose know-how and other confidential information of IUON which is provided by IUON to the Consultant for the purpose of carrying out the Services only to those persons necessary to accomplish the Services and only to the extent necessary for the proper performances of the Services or to persons bound to the Consultant by obligations no less stringent as the ones mentioned in this Agreement.

8.4 The Consultant agrees to immediately notify IUCN in writing if he/she becomes aware of any disclosure in breach of the obligations of this clause 8. The Consultant shall be responsible for any 8(s)3 nene

All notes, memoranda, correspondence, records, documents and other tangible items made by the Consultant in the course of providing the Services will be and remain at all times the property of IUON. At any time, even

[name]	[name]
[title]	[title]
[name of IUON Programme/Office]	[name of IUCN Programme/Office]
[address]	[address]
[phone]	[phone]
[email]	[email]

In case the Contact Person is being changed, the authorized representative of each Party shall notify the other Party in writing (email accepted).

13.1 The Consultant shall comply with the principles and expected standards of conduct equivalent to those stipulated in Section 4 of the Code of Conduct and Professional Ethics for the Secretariat, available at

16.4.4 submit final technical and financial reports and any other materials, deliverables, works or other outputs created as at the date of termination under this Agreement.

17.1 The performance and interpretation of this Agreement will be subject exclusively to the laws of Switzerland, excluding its conflict of laws principles.

17.2 Any dispute arising out of or in relation with this Agreement that cannot be resolved amicably by the Parties or by way of mediation shall be submitted to the competent courts of Lausanne, Switzerland.

18.1 This Agreement is the complete understanding between IUCN and the Consultant and replaces all other agreements and understandings in reference to the subject matter of this Agreement.

18.2 Any modification or amendment of this Agreement shall be in writing and shall become effective if and when signed by both Parties.

18.3 This Consultancy Agreement is non-field of specialization.

18.4 This Agreement is personal to IUCN and the Consultant, and neither Party may sell, assign or transfer

b. subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);

c. convicted within the past five years by a court decision, which has the force of resjudicata, of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;

2.3) Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;

2.4) Having been subject within the past five years to a contract termination fully settled against us for

6.7) We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESOP) provided by the Contracting Authority.

7. We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorize AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: In the capacity of:

Duly empowered to sign in the name and on behalf of¹:

Sgnature: Dated:

In case of joint venture, insert the name of the joint venture. The person who will sign the application, bid or proposal on behalf of the applicant, bidder or consultant shall attach a power of attorney from the applicant, bidder or consultant.