

**BUILDING RESILIENCE TO CLIMATE CHANGE IMPACTS – COASTAL SOUTHEAST ASIA  
PROJECT CYCLE MANAGEMENT SKILL TRAINING WORKSHOP  
Specific Designed for BCR Partners**

## **SUMMARY**

One of the most important objective of IUCN's BCR project is to build the capacity of local government on designation, implementation and monitoring the climate change adaptation pilot activities at local level. Currently, BCR is working with 8 local agencies namely DONRE, DARD, WU, CPC, FMB in three provinces include KienGiang, Soc Trang and Can Gio district to implement 10 pilot projects since August 2013. However, due to the situation of local partner's capacity lack of experience on project management. And a BCR project MLE and data collection mechanism needs to be provided to project partners to serve for project reporting purposes. In the light of having better monitoring and evaluation mechanism, and providing necessary skills as well as solid and common understanding on Project Cycle Management (PCM), IUCN organized the PCM training workshop for 25 participants (*See the Participant List*). The workshop was held on 17-21 February, in Rach Gia City, KienGiang province. To learn more about the PCM workshop, click [here](#)

Consider raising funding for new climate change adaptation projects is an essential for provincial partners, the BCR project has provided Project Cycle Management skills training for all its partners. Together with the VCA/PLI training that all partners had earlier been provided with, the PCM training will enable partners to write effective funding

## **TRAINING RESULTS**

### **1. Workshop attendance**

Total participants: 34

- Can Gio Forest Management Board: 6
- Ben Tre DONRE: 2
- Soc Trang: 8
- KienGiang: 7
- Center for Integrated Coastal Planning and Management, Ho Chi Minh City: 2

And IUCN Viet Nam

*(See Participant List in annex.)*

Most of participants attended all sessions, except 2



#### **4. Limitation of workshop results**

- There were 2 participants from Soc Trang and 1 from KienGiang could not absorb well the workshop contents due to education level and absence.
- Participants did not have enough opportunity to learn

and sustainability. If IUCN pursued the long term project impact, the community participation should be a criteria to negotiate with partners and to approve the proposal.

- Workshop design should consider one day field visit to allow participant testing and questioning then understand in detail base on real situation.

# Annexes

## Annex 1 - TRAINING AGENDA

Time	Content	Method
Day 1		
8:00 – 9:00	Opening Workshop orientation	
9:00 – 10:00	What is a project? What makes a project a success	Big group
10:00 – 10:20	<i>Break</i>	
10:20 – 11:30	Stages of a project cycle Concept of project cycle management (PCM)	Big group
11:30	<i>Lunch</i>	
13:30 – 15:00	Problem analysis (Problem tree)	Small group
15:00 – 15:20	<i>Break</i>	
15:20 – 16:30	Logframe definition The link of logframe to project cycle and PCM documents The strengths and common problems when applying the logframe approach	Big group
16:30	Summing up day 1	
Day 2		
8:00 – 10:00	Exercise: Developing Logframe & SMART indicators	Small group
10:00 – 10:20	<i>Break</i>	
10:20 – 11:30	Exercise: Developing Logframe & SMART indicators	Small group
11:30	<i>Lunch</i>	
13:30 – 15:00	Exercise: Developing Logframe & SMART indicators	Small group presentation
15:00 – 15:20	<i>Break</i>	
15:20 – 16:30	M&E indicators (concept and framework)	Case study and big group
16:30	Summing up day 2	
Day 3		
8:00 – 10:00	Essential of outcomes monitoring and outcome evaluation	Case study and big group
10:00 – 10:20	<i>Break</i>	
10:20 – 11:30	Tools for monitoring and evaluation	
11:30	<i>Lunch</i>	
13:30 – 15:00	Exercise: Designing and practicing on outcome monitoring tools for pilot project	Small group
15:00 – 15:20	<i>Break</i>	
15:20 – 16:30	Exercise: Designing and practicing on outcome	

16:30	Summing up day 3	''
Day 4		
8:00 – 10:00	Writing proposal	Small group
10:00 – 10:20	<i>Break</i>	
10:20 – 11:30	Writing proposal	Small group
11:30	<i>Lunch</i>	
13:30 – 15:00	Output-based budgeting	Small group
15:00 – 15:20	<i>Break</i>	
15:20 – 16:30	Output-based budgeting	Small group
16:30	Workshop Evaluation	

**Day 5: 21 Feb 2014**

- 8:00 – 12:00
- MLE framework: criteria, process, reports...  
Focusing on:
    1. Relevance and quality of project design
    2. Efficiency of implementation to date
    3. Effectiveness to date
    4. Impact prospects
    5. Potential sustainability
    6. Cross-cutting issues such as gender, the environment and good governance



## Annex 2

# MULTIPLE CHOICE TEST ON PROJECT CYCLE MANAGEMENT

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1. What is a project?
  - a. A plan that aims to develop the country and is sponsored by government or INGOs.
  - b. An action plan that aims to a positive expected result in the future.
  - c. a and b are incorrect.
2. A project is a work that
  - a. Is unique, once and never repeated.
  - b. Give the learned lesson can be applied in the similar situation.
  - c. a and b are correct.
3. Project management is:
  - a. To use reasonably the resource to implement the project activities
  - b. To achieve the project objective with a reasonable input
  - c. a and b are correct.
4. The functions of project management are:
  - a. Assessment, planning, implementation and monitoring.
  - b. Planning, implementation, leadership and controlling
  - c. Planning, implementation, monitoring and evaluation.
5. The project management work starts when
  - a. Project is designed
  - b. Project is implementing
  - c. Project is sponsored officially.
6. Role of strategic plan are
  - a. Official base to account to the stakeholders
  - b. Official base to develop implementation plan and M&E plan.
  - c. a and b are correct.

7. Project cycle management means



b. People in the communities contribute ideas, experie

**Annex 3****Pre and post test results**

Number of correct answer	Pre test		Post test	
	Number	Percentage	Number	Percentage
20	0	0	0	0
19	0	0	0	0
18	0	0	0	0
17	0	0	0	0
16	0	0	2	10
15	1	4	1	5
14	0	0	4	20
13	1	4	3	15
12	1	4	2	10
11	0	0	3	15
10	4	16	3	15
9	7	28	1	5
7	6	24	1	5
6	4	16	0	0
5	1	4	0	0
Total	25	100	20	100

**Annex 4  
Participant List**

**KHÓA T P H U N CHUYÊN : QU N LÝ CHU TRÌNH D**



33	Nguyễn Thị Kim Dung	IUCN				
34	Nguyễn c Tú	IUCN				